

FREEDOM AREA SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING MINUTES
7:15 p.m. Monday, September 17, 2018

At 7:15 p.m. on Monday evening, September 17, 2018 the Board of Education called to order their regular meeting in the District Board Room.

I. MEETING CALLED TO ORDER - ROLL CALL/ PLEDGE OF ALLEGIANCE:

Present: Mr. Tom Harke, Mr. Steve Garvey, Mr. Kevin Schuh, Mr. Al Tiedt, Mr. Gary Schumacher, Mr. Kevin VerVoort, Mr. George VanWychen

APPROVAL OF AGENDA: *Order of business may be altered and items may be added by a majority vote of the members.*

Motion to approve the agenda with moving the Student Representative Report after the Financial Documents was made by Mr. Tiedt with a second by Mr. Garvey. Motion carried.

III. OPEN FLOOR PERIOD: None

IV. RECOGNITION/MOMENTS OF MERIT: None

V. ACTION ITEMS:

A. Approval of Consent Agenda Items:

1. Meeting Minutes: August 20, 2018 Regular Board Meeting minutes
September 6, 2018 Special Board Meeting Minutes

2. Personnel: Retirements: None

- Resignations:
1. Merikay Piette - FES Special Ed Aide
 2. Sara Meulemans - FES Special Ed Aide
 3. Marny Clark - FES Special Ed Aide
 4. Clint Kriewaldt - Assistant Football Coach

- Hirings:
1. Sue Mannebach - FHS Special Ed Aide
 2. Rachel School - FMS/HS Special Education Aide
 3. Rene Gallegos - FES Part-time Custodian
 4. Abigale Zimmerman - FMS/HS Special Ed Aide
 5. Carolyn Hansel - FMS/FHS Cafeteria Worker (Job share)
 6. Wade Landsverk - Assistant Football Coach
 7. Cassie Irwin - 8th Grade Volleyball Coach
 8. Martin Valenzuela - Assistant Boys Soccer Coach
 9. Lindsay Armstrong - 8th Grade Volleyball Coach
 10. Jamie Albers – ES Special Education Aide

Motion to approve the Consent Agenda Items was made by Mr. Schumacher with a second by Mr. Schuh. Motion carried.

B. Financial:

Approval of monthly bills: Motion to approve the September 17, 2018 bill list in the amount of \$1,076,343.75 excluding check 35579 in the amount of \$1,032.68 until more information is received, was made by Mr. Garvey with a second by Mr. Schumacher. Mr. Schuh abstained. Motion carried.

C. Old Business:

1. Review Bids/Discuss/Approve the purchase of a van for the functional living skills and work program: Mrs. Mussett, Director of Special Education, Curriculum & Assessment, informed the Board that the Special Education Department, especially the high school students are learning functional independent living skills. These skills include self-care, community involvement, apartment living (grocery shopping, basic cleaning skills, laundry, skills to utilize public transportation, etc.) and work setting experience. The purchase of a passenger van would allow the teacher and paraprofessional to transport the students to work settings, such as Goodwill and throughout the community for volunteer opportunities and to practice independent living skills. Dealerships were contacted and bids received and presented. Motion to approve the purchase of a van through V & H Automotive, Inc. out of Marshfield, WI was made by Mr. Schumacher with a second by Mr. Schuh. Motion carried.

D. New Business:

1. Review/approve proposed facility improvement timeline overview/survey update (Somerville Architects & Engineers, and Miron Construction Representatives: Melanie Parma, from Somerville Architects, gave an overview of the updates made to the Middle School/High School facility study in preparing for the upcoming survey. The handouts showed the changes to the Middle School/High School facility for accommodating the moving of the 4th and 5th grade to the Middle School. The handout broke it out showing the heavy remodeling areas, light remodeling areas along with the new Tech Ed addition. She also showed a conceptual drawing of what an addition would look like added on to the Middle School and High School footprint. Craig Uhlenbrauck, from Miron Construction, gave a

breakdown of the costs involved and how they will be doing more of a breakdown of costs of the new High School, the Athletic Complex and the Middle School/High School Renovation included in the survey. They will also include the dollar amounts/tax impact. Timeline for this all to happen is to present the final draft of the Survey on October 9, 2018, to the Board of Education for approval. If approved, the survey would then go into production and be mailed out to District residents on October 25, 2018. The District residents would have three weeks to respond going to November 12, 2018. The results would be shared with the School Board on November 19th, 2018.

2. Approve Middle School Music Students Trip to VanderCook College in Chicago, IL on April 26, 2019 (or November 2, 2018 if the April date does not work for the college).

Mrs. Seibert is asking for consideration in sending the Middle School Exploring Music students to VanderCook College in Chicago, Illinois. VanderCook is developing a Middle School Day of Guitar which will take place on April 26, 2019. The students will be immersed in a day that is a real life experience in meeting and playing music with 400 musicians from other schools. They will receive coaching, instruction, and perform with an ensemble or solo. The event is designed for classical, jazz, pop, and acoustic guitarists of all levels. Motion to approve the Middle School Music Students trip to VanderCook College in Chicago, IL on April 26, 2019 (or November 1, 2018 if the April date does not work for the college) was made by Mr. Schumacher with a second by Mr. Schuh. Motion carried.

3. Approve Freedom High School Band trip to Washington D.C. on March 21-24, 2019:

Casey Parker, Freedom High School Band teacher is requesting to take the Freedom High School band to Washington D.C. from March 21st to March 24th, 2019. The trip will include several culturally, historically, and artistically valuable experiences. Motion to approve Freedom High School Band trip to Washington D.C. on March 21-24, 2019 was made by Mr. VanWychen with a second by Mr. Schumacher. Motion carried

4. Approve First Reading of NEOLA By-Laws, Guidelines, and Policies:

Mr. Kilstofte ran through updates to many By-Laws, Guidelines and Policies presented to the Board. He asked that the Board please review and bring back any changes they might have at the October Board meeting for the second reading.

Bylaws

Bylaw 0142.7 - Orientation (Revised)

Bylaw 0144.1 - Compensation (Revised)

Bylaw 0151.2 - Required Student Academic Standards Agenda Item (Revised)

Bylaw 0152 - Officers (Revised)

Policies (Volume 27- No. 1)

Policy 1619/3419/4419 - Group Health Plans (Revised)

Policy 2260.02 - English Language Proficiency (Revised)

Policy 2271 - Early College Credit Program (Revised)

Policy 2411 - School Counseling and Career Planning (Revised)

Policy 3160/4160 - Physical Examination (Revised)

Policy 3217/4217/5772 - Weapons (Revised)

Policy 3432/4432 - (X) Employee Sick Leave () Employee Paid Time Off (Revised)

Policy 5113.01 - Part-Time Open Enrollment (Revised)

Policy 5330 - Administration of Medication/Emergency Care (Revised)

Policy 5460.01 - Diploma Deferral (Revised)

Policy 8605 - Use of Electronic Wireless Communication Devices by District Employees Who Operate Board-owned or Operated Vehicles (Revised)

Policies (Volume 27- No. 2)

Policy 0144.1 - Compensation (Revised)

Policy 0161 - Parliamentary Authority (Revised)

Policy 0164.2 - Special Meetings (Revised)

Policy 0165.3 - Special Meetings (Deleted)

Policy 1213 - Student Supervision and Welfare (Revised)

Policy 1460 - Physical Examination (Revised)

Policy 1461 - Unrequested Leaves of Absence/Fitness for Duty (Revised)

Policy 1623 - Section 504 / ADA Prohibition Against Disability Discrimination (Revised)

Policy 2131 - Academic Standards (Revised)

Policy 2270 - Religion In The Curriculum (Revised)

Policy 2271 - Early College Credit Program (Revised)

Policy 2271.01 - Start College Now Program (New)

Policy 2412 - Homebound Instruction (Revised)

Policy 2461 - Recording of IEP Team Meetings (Revised)

Policy 3120 - Employment of Professional Staff (Revised)

Policy 3120.04 - Employment of Substitutes (Revised)
Policy 3120.10 & Policy 4120.10 - Job Sharing (Revised)
Policy 1422, Policy 3122 & Policy 4122 - Nondiscrimination and Equal Employment Opportunity (Revised)
Policy 3139 - Staff Discipline (Revised)
Policy 3160 - Physical Examination (Revised)
Policy 3230 & Policy 4230 - Conflict of Interest (Revised)
Policy 1630.01, Policy 3430.01 and Policy 4430.01 - Family & Medical Leave of Absence ("FMLA") (Revised)
Policy 4139 – Staff Discipline (Revised)
Policy 4160 - Physical Examination (Revised)
Policy 4162 - Controlled Substance and Alcohol Policy for Employees that Transport Students (Revised)
Policy 4440 - Job-Related Expenses (Revised)
Policy 5111 - Eligibility of Resident/Nonresident Students (Revised)
Policy 5200 - Attendance (Revised)
Policy 5512 - Use of Tobacco by Students (Revised)
Policy 5515 - Student Use Of Motor Vehicles (Revised)
Policy 5516 - Hazing (Revised)
Policy 5530 – Drug Prevention (Revised)
Policy 5540 - The Schools and Governmental Agencies (Revised)
Policy 5630 - Corporal Punishment (Revised)
Policy 5772 - Weapons (Revised)
Policy 5870 - Student/Parent Rights (Revised)
Policy 6330 - Leasing School Property (Revised)
Policy 6520 - Payroll Deductions (Revised)
Policy 6700 - Fair Labor Standards Act (Revised)
Policy 6830 - Audit (Revised)
Policy 7217 - Weapons (Revised)
Policy 7440 - Facility Security (Revised)
Policy 7530.02 - Staff and School Officials Use of Personal Communication Devices (Revised)
Policy 8146 - Notification of Educational Options (Revised)
Policy 8310 - Public Records (Revised)
Policy 8340 - Providing a Reference (Revised)
Policy 8405 - Environmental Health and Safety Program (Revised)
Policy 8462 - Mandatory Reporting of Child Abuse and Neglect and Threats of Violence (Revised)
Policy 8500 - Food Services (Revised)
Policy 8760 - Student Accident Insurance (Revised)
Policy 9130 - Public Requests, Suggestions, or Complaints (Revised)
Policy 9160 - Public Attendance at School Events (Revised)

Administrative Guidelines

AG 2260 - Nondiscrimination and Access to Equal Educational Opportunity (Revised)
AG 2261 - Procedure for Complaints or Appeals Under the ESSA (Revised)
AG 2271 - Early College Credit Program (Revised)
AG 2412 - Homebound Instruction (Delete)
AG 3122.01 & AG 4122.01 - Drug-Free Workplace (Revised)
AG 1623, AG 3123, & AG 4123 - Section 504/ADA - Prohibition Against Disability Discrimination in Employment (Revised)
AG 3160A/AG 4160A - Physical Examination (Revised)
AG 3362.01 & AG 4362.01 - Reporting Threatening Behaviors (Renumbered)
AG 3440B - Use of Private Car for School Business (Revised)
AG 4111A - Creating a Position (Revised)
AG 4440B - Use of Private Car for School Business (Revised)
AG 5111 – Admission to the District (Revised)
AG 5112B - Young Kindergarten Programs (Delete)
AG 5340B - Health Emergencies and First Aid Care (Revised)
AG 5514.01 - Use of Motor Vehicles (Delete)
AG 6510B - Payroll Authorization (Revised)

AG 6610A - Student Activity Fund (Revised)
AG 6700 - Fair Labor Standards Act (Revised)
AG 8462 - Student Abuse and Neglect (Revised)
AG 9130 - Public Requests, Suggestions, or Complaints (Revised)

5. Review/approve Internet Safety and Technology Protection measures – Technology use agreements: Mrs. Gagnon and Mrs. Lorge worked together and created this document which is an official document and required for the use of E-Rates on-line. Motion to approve the Internet Safety and Technology Protection measures – Technology use agreements was made by Mr. VerVoort with a second by Mr. Garvey. Motion carried.

6. Other Business: None

VI. INFORMATIONAL REPORTS:

- A. Student Board Representative Report: Paige Dollevoet - The National Honor Society Club is in full swing with Savings Paws and Adopt A Highway. They will be holding a silent auction, creating gift baskets, for September 30, 2018 to raise money for these great causes.
- B. CESA 6 Report: Mr. Harke – No Report
- C. WASB Report: Mr. Schumacher – The Governor is asking for money to assist in training teachers along with 3.6 million for Dual Enrollment Grants. They have also created a disaster relief fund for the Carolina's.
- D. Building & Grounds Committee Report: Mr Tiedt – Victor Voight, Building & Grounds Manager, updated the Board on the Safety projects occurring at the Elementary, Middle and High Schools. Waiting on carpeting for the High School office. Installing the cabinets in the entrance today. The Elementary School entrance is delayed due to the carpet on backorder. Should be here the middle of October. The striping in the parking lots will be completed this Saturday, weather permitting. The air conditioning for the Field House is ready to be placed on the roof of the school and will be ready to be connected in early spring. The practice football field project is complete.
- E. Staff Reports: Mr. Weis., Mr. Erickson, Mr. Fisher, Mrs. Lipsey, Mrs. Schmeltzer, Ms. Olson, Mrs. Mussett, Mr. Voight, Mrs. Gagnon, and Mr. Kilstofte.
- I. Communications:
1. WASB Region 7 Fall Regional Meeting – Wednesday, October 17, 2018, Bridgewood Resort, Neenah, WI. All that will be attending are registered.
 2. Reminder: FASD Annual Meeting – Monday, September 24, 2018 at 6:00 p.m. in the Freedom High School Lecture Hall.
- F. Informational Items:
1. Update on School Safety/Security Upgrades: Mr. Voight ran through previously with the Building & Grounds Committee Report.
 2. ALICE Active Shooter Training Overview: Mr. Kilstofte briefly gave an ALICE Active Shooter overview and informed the Board that the Green Bay School District had some slots open with their ALICE training and invited Freedom to attend. We will be sending ten teachers/administration on September 27 and September 28, 2018.
 3. Functional Living Skills & Work Program Overview: Mrs. Mussett explained to the Board the new Functional Living Skills program that the Freedom Area School District is offering to the Special Education students in the high school. They get the experience to use their living skills in an apartment atmosphere, buying groceries, cleaning the apartment, cooking and using public transportation along with a paraprofessional and teacher at their side.
The school's Work Program offers students with special needs the opportunity to work outside of school at places like Goodwill, Apple Creek, YMCA and other local places.
Update on staffing, student enrollment, and class sizes: Included in the Board packet were the latest numbers on student enrollment and class sizes. Third Friday count will be September 21, 2018.

VII. ANY OTHER BUSINESS NOT KNOWN OR REASONABLY ANTICIPATED: None

VIII. MOTION TO ADJOURN at 8:50 p.m. was made by Mr. Schumacher with a second by Mr. Schuh.
Motion carried.

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not considered a public community meeting. There is time for public participation at the meeting during "open floor period" as indicated in the agenda. Upon request to the District Administrator submitted 24 hours in advance, the district shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

Respectfully Submitted,



Allan Tiedt, Clerk