

Parents/Guardians, Students, and Staff,

At **3:30 PM tomorrow, Tuesday, March 24, 2020**, all normal district and building operations will be coordinated off-site. Our goal is to provide the best educational services we can from an alternative setting. Since all Wisconsin schools, including Freedom, were closed last week, all essential building and District personnel have been working daily to prepare for off-site operations.

With this being said, please note the following:

1. **Continued Operations** - If you have a question, concern, need assistance, etc. from the District or a specific school, please just call as you normally would (ie: FES 788-7950, FMS 788-7945, FHS 788-7940, Pupil Services Office (Sp.Education) 788-7948, or the FASD District office 788-7944), and your call will be forwarded to necessary personnel to assist you.
2. **FASD Technology Help Desk** -If you have any school related technology questions and/or need technology support, please continue to contact the FASD District Technology Help Desk Monday through Friday during the hours of 9:00-11:30 AM & 1:30 PM--3:00 PM:  
Help Desk Contact Information
  1. email: [ithelpdesk@freedomschools.k12.wi.us](mailto:ithelpdesk@freedomschools.k12.wi.us) or
  2. phone: (920) 716-7559 or (920) 418-2813
3. **Free Lunch Program** - Just a reminder that free lunch will be served to all students 18 and under (including any student's sibling(s) who may not yet be of school age). Lunches will be served to all students regardless of eligibility, and lunches will be available for pick-up at Freedom High School (by doors just outside the Freedom Agriscience classroom exterior doors that are located close to State Highway 55. Lunches will be handed out Monday through Friday between 11:00 AM and 12:30 PM. We ask that you do not get out of your car to walk up to the distribution doors. Meals will be handed to you as you proceed through the drive through line.

If you are interested in participating in the FASD Free Lunch Program, simply go to the District Website <https://www.freedomschools.k12.wi.us/>, click on the "Lunch Survey" tab (towards the top of the page), and fill out the short survey indicating how many lunches your family will be picking up on a given day. Please complete the order by 9:00 AM on the day of the lunch. We hope to continue this program as long as we can, but please understand that if the State of Wisconsin or the Outagamie County Health Department asks us to close; we will need to follow the mandate.

4. **Hygiene/Social Distancing** – We certainly need your continued help in explaining to your child(ren) how important it is to follow hygiene and social distancing guidelines. As of last Friday, I continued to notice small groups of students driving to the FHS parking lot to mingle with their friends. While the groups were small, they were simply not practicing 6 foot separation as suggested. Thanks in advance for your help with this.

Finally, as we all go through the next few days and weeks, we wish your entire family good health and know that Freedom Area School District will do whatever we can to assist each of our students, families, and staff by providing each of you with pertinent information that becomes available. Stay safe.

Respectfully,  
Kevin Kilstofte, FASD District Administrator