

Budget Timeline

January/ February

- Enrollment Projections
- Revenue Limit and Revenue Projections
- Business Office review of current budget
- Preparation of budget worksheets and information
- Staff receive initial budget packet

March/ April

- Budget requests due to Principal, then to District Office
- Business Office budget preparation, review and adjustments
- First budget draft to Finance Committee if needed

May/ June

- Adjustments made as more information is known
- First budget draft to Board of Education

July

- Budget Implementation

September

- Publish budget, budget hearing and annual meeting
- 3rd Friday Wisconsin Department of Public Instruction Membership Count
- Business Office budget review and adjustments

October

- Final Budget approval and Tax Levy Certification by Board of Education