

FREEDOM AREA SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING MINUTES  
7:15 p.m. Monday, July 18, 2016

At 7:15 p.m. on Monday evening, July 18, 2016 the Board of Education called to order their regular meeting in the District Board Room.

- I. MEETING CALLED TO ORDER - ROLL CALL/ PLEDGE OF ALLEGIANCE:  
Present: Mr. Tom Harke, Mr. Steve Garvey, Mr. Kevin Schuh, Mr. Gary Schumacher, Mr. Al Tiedt, Mr. Kevin VerVoort  
Excused: Mr. George VanWychen
- II. APPROVAL OF AGENDA: *Order of business may be altered and items may be added by a majority vote of the members.*
- III. ADDENDUM: Under Old Business – add Adult Meal Prices, under New Business/Personnel add an additional resignation, Michelle Ryan as Gifted & Talented Teacher and additional new hires, Samantha Puckett, JV1 Volleyball Coach, Jodi Schumacher, 7<sup>th</sup> Grade Volleyball Coach and Frank Mattia, Assistant Football Coach.  
Motion to approve the agenda with additions/changes was made by Mr. Schumacher with a second by Mr. Schuh. Motion carried.
- III. OPEN FLOOR PERIOD: None
- IV. RECOGNITION/MOMENTS OF MERIT: As per Agenda
- V. ACTION ITEMS:
  - A. Approval of minutes:  
Motion to approve the June 20, 2016 Regular Meeting minutes was made by Mr. Tiedt with a second by Mr. Garvey. Motion carried.
  - B. Financial Report:  
Motion to approve the June 30, 2016 bill list for school year 2015-2016, ending June 30, 2016 in the amount of \$386,232.69 including checks 34816 through 34942 was made by Mr. Schumacher with a second by Mr. Schuh. Motion carried.  
Motion to approve the July 18, 2016 bill list in the amount of \$455,079.13 including checks 34877 through 34916 was made by Mr. Schumacher with a second by Mr. Tiedt. Motion carried.
  - C. Old Business:
    1. Adult Meal Prices for 2015-2016:  
Mr. Weis heard back from the DPI, when turning in the school nutrition contract, that the adult lunch prices were not high enough to support USDAs non-program food regulation. USDA requires that all non-program foods (such as adult meals) need to be priced at an amount that covers the entire cost of producing the meal without being subsidized by USDA reimbursements. Mr. Weis recommended raising the adult lunch prices to \$3.20 per meal, an increase of .20 which would meet the requirement. Motion to increase the adult lunch price to \$3.20 per meal for the 2016-2017 school year to meet USDA guidelines was made by Mr. Schumacher with a second by Mr. VerVoort. Motion carried.
  - D. New Business:
    1. Select Legal Services: Motion to select the Legal Services of Strang, Patteson, Renning, Lewis, & Lacy, SC as the Freedom Area School District legal advisors for 2016-2017 was made by Mr. Schuh with a second by Mr. Garvey. Motion carried.
    2. Select Depository: Discussion was held regarding Chase Bank closing the Freedom Branch in October of this year. Mrs. Gagnon will be meeting tomorrow with Chase representatives to discuss how this will affect us. Mrs. Gagnon went on to say that it shouldn't have an impact on the main account but that the student activity accounts make deposits more frequently. We will try to keep our business local for those accounts. Motion to maintain Chase Bank as Freedom Area School District's depository for 2016-2017 was made by Mr. Schumacher with a second by Mr. VerVoort. Motion carried.
    3. Approve Short Term Borrowing: Mrs. Gagnon explained that this short term borrowing is something we do every year and explained briefly to the Board the reasoning. Motion to approve the "Resolution authorizing temporary borrowing in an amount not to exceed \$3,000,000: Issuance of tax and revenue anticipation promissory notes: and participation in the Wisconsin School Districts cash flow administration program" was made by Mr. Garvey with a second by Mr. Tiedt. Motion carried.
    4. Approve Freedom Area School District Academic Standards for 2016-2017 School Year: Motion to approve the Freedom Area School District Academic Standards for 2016-2017 as presented was made by Mr. Schumacher with a second by Mr. Schuh. Motion carried.

5. Approve Freedom Area School District Educational Options for 2016-2017: Mr. Kilstofte informed the Board that we annually have to approve the Educational Options and also have to publish them in the area newspaper. Motion to approve the Freedom Area School District Educational Options for 2016-2017 School Year as presented was made by Mr. Schuh with a second by Mr. Schumacher. Motion carried.
6. Approve preliminary 2016-2017 Freedom Area School District budget:  
Mrs. Gagnon gave a brief overview of how the District sits financially. Assumptions made for expenditures were the 2% CPI raise for Administrators and Support Staff, 2% CPI and Comp Model increase for Professional Staff, 3% increase in Health Insurance and 1.58% increase in Dental. Assumptions made for revenue were \$0 increase in Revenue Limit Formula, \$250 per student in per pupil categorical aid, adjusted revenues to match projected enrollment and Title Budgets adjusted to estimates. Motion to approve the preliminary 2016-2017 Freedom Area School District budget as presented was made by Mr. Tiedt with a second by Mr. Schumacher. Motion carried.
7. Review/Discuss IRS Requirements and impact on local STEP Program: Mrs. Gagnon reported that we have approximately 20 STEP (Senior Tax Exchange Program) people who volunteer at the Elementary School with a certain amount of their pay being put towards their property taxes. The IRS does not view this as nontaxable income. In order to continue this program we would have to treat these volunteers as employees, paying them per month. They would have to claim this money as income. The School District would have to pay this out of our General Fund. Discussion was held and a motion to dissolve the local STEP Program due to IRS regulations was made by Mr. Schumacher with a second by Mr. Garvey. Motion carried. Mrs. Gagnon will send out a letter to explain the current IRS situation and subsequent Board decision. She will also send a letter of appreciation hoping they will continue to volunteer at the school without the STEP program. It was suggested that these individuals could be given a gift of appreciation this fall under IRS rules.

8. Personnel:

**Retirements:** None

**Resignations:**

Stacy Kirchner – Freedom Area School District Varsity Cheer Coach:

Motion to approve the resignation of Stacy Kirchner as Freedom Area School District Varsity Cheer Coach was made by Mr. Tiedt with a second by Mr. Schumacher. Motion carried.

Michelle Ryan – Freedom Area School District Gifted & Talented Teacher

Motion to approve the resignation of Michelle Ryan as Freedom Area School District's Gifted & Talented Teacher was made by Mr. Schumacher with a second by Mr. Schuh. Motion carried.

**Hires:**

Pauline Allen – Freedom Middle School/High School Special Education Teacher:

Motion to approve the hiring of Pauline Allen as Freedom Middle School/High School Special Education Teacher was made by Mr. Schuh with a second by Mr. Schumacher. Motion carried.

Chris Greisen – Assistant Football Coach:

Motion to approve the hiring of Chris Greisen as Assistant Football Coach was made by Mr. Schumacher with a second by Mr. Schuh. Motion carried.

Sean French – Assistant Football Coach:

Motion to approve the hiring of Sean French as Assistant Football Coach was made by Mr. Tiedt with a second by Mr. Schumacher. Motion carried.

Johanna Chizek – JV2 Volleyball Coach, Split Stipend Step 1:

Motion to approve the hiring of Johanna Chizek as JV2 Volleyball Coach, Split Stipend Step 1 was made by Mr. Schumacher with a second by Mr. Schuh. Motion carried.

Kristin Floss – JV2 Volleyball Coach, Split Stipend Step 1:

Motion to approve the hiring of Kristin Floss as JV2 Volleyball Coach, Split Stipend Step 1 was made by Mr. VerVoort with a second by Mr. Schumacher. Motion carried.

Frank Mattia – Assistant Football Coach:

Motion to approve the hiring of Frank Mattia as Assistant Football Coach was made by Mr. Schumacher with a second by Mr. Schuh. Motion carried.

Samantha Puckett – JV1 Volleyball Coach:

Motion to approve the hiring of Samantha Puckett as JV1 Volleyball Coach was made by Mr. Schumacher with a second by Mr. Schuh. Motion carried.

Jodi Schumacher – 7<sup>th</sup> Grade Volleyball Coach:

Motion to approve the hiring of Jodi Schumacher as 7<sup>th</sup> Grade Volleyball Coach was made by Mr. Schumacher with a second by Mr. Schuh. Motion carried.

9. Other Business: None

VI. INFORMATIONAL REPORTS:

- A. Student Board Report – None for July

- B. CESA #6 Report – Mr. Harke: CESA held their annual meeting. Mr. Harke was elected to the Board as Treasurer for another three years. The new administrator, Mr. Ted Neitzke has taken over. Mrs. JoAnne Eggert, from Menasha has been named Chairman of the Board.
- C. WASB Report – Mr. Schumacher: Mr. Schumacher reminded the Board of the Fall Regional Meetings coming up. Our region will be held October 27, 2016 at Bridgewood in Neenah. Please let Beverly Moeller know if you will be attending. Mr. Schumacher also reported the dates for the State Convention of January 18, 19, 20, 2017.
- D. Staff Reports:  
Mrs. Gagnon and Mr. Kilstofte submitted written reports.
- E. Communication:
  - 1. 2016-2017 Freedom Area School District Online Registration Update:  
The on-line registration process will open August 1, 2016. The intention of online registration is to make it much easier and save time for parents. This is the second year for on-line registration, and parents can go in and review, making changes if necessary. The information is already in there. On August 16<sup>th</sup> and 17<sup>th</sup> the Middle School and High School students will need to come in and get their picture taken for their school ID card. They will get them immediately. Freedom Elementary School students will have their picture taken on picture day once school begins.
  - 2. April 17, 2017 Board Meeting currently during Spring break:  
Mr. Kilstofte informed the Board that the April Board meeting for next year lands on the day after Easter and during Spring Break. He asked the Board if they would consider moving the April 17 Board meeting to the next Monday, April 24, 2016. All agreed to this.
- F. Informational Items:
  - 1. Review of 2015-2016 End-Of-Year and Food Service Funds – unaudited:  
Mrs. Gagnon explained that the auditors will be here the first week in August. She doesn't expect any problems. She went on to say that we have made good progress in collecting negative food service funds. We have less than twenty thousand due at this time where last year we had around twenty seven thousand and previous to that over thirty nine thousand. With using the collection agency, the money owed is going down. Another reminder will go out to those that have a balance before registration.

VII. ANY OTHER BUSINESS NOT KNOWN OR REASONABLY ANTICIPATED: None

VIII MOTION TO ADJOURN at 8:45 p.m. was made by Mr. Schumacher with a second by Mr. Schuh. Motion carried.

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not considered a public community meeting. There is time for public participation at the meeting during "open floor period" as indicated in the agenda. Upon request to the District Administrator submitted 24 hours in advance, the district shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.*

Respectfully Submitted,

  
Allan Tiedt, Clerk